How to Use MY LIBRARY 2 (My Checkouts • My Holds)

Login



- 1 Go to the website of Gifu Prefectural Library. Click "ログイン(Login)" of "My ライブラリ."
- 2 Enter eight-digit number on your library card and your password.

For those who do not have password

Apply for temporary password at the counter, by post or on our website.

For those who forgot your password

Go to "パスワードを忘れた方" to reset your password. (You will need to register your email address beforehand.)

My Checkouts





- 1 To see what you have checked out, click "借りている資料."
- 2 The list of items are shown.
- 3 Click each title to see the details.
- ※ If you have any items which says "延滞 (Overdue)," you cannot borrow new ones or place a hold.

My Holds





- 1 To see items you have reserved, click "予約した資料."
- 2 The list of items on hold are shown.
- 3 Click each title to see the details.

Cancel a Hold



- 1 To cancel a hold, click "予約取消" on "予約状況 一覧."
- 2 Check the detail and click"予約取消(Cancel a Hold)."
- 3 For the canceled item, it says "取消(Canceled)" on "予約状況一覧."
- **X** You can only cancel items that you have placed holds online.



